

# **QUAD-COUNTY SOCCER REFEREES ASSOCIATION**

**(Covering Grays Harbor, Lewis, Mason, and Thurston Counties)**

## **BY-LAWS**

### **Article I** **Meetings, Quorum**

#### **Section 1 Meetings**

- A. There shall be a minimum of six (6) general membership meetings annually, one of which shall be the Annual General Meeting (AGM) which shall be held on the third Tuesday in January. General membership meetings will typically be held the first working Monday of each month, except for the months of July and August. (Amended January 2004)
- B. Members should attend a minimum of 6 meetings yearly.
- C. General meetings shall be of maximum 2 hour duration.
- D. The Executive Board shall meet prior to the general meeting or as otherwise called for.
- E. All meeting dates, times, and locations shall be designated by the President, except as otherwise stipulated herein.
- F. Special meeting may be called by the President or a member of the Executive Board.
- G. Those members affected by a special meeting shall be notified 24 hours in advance of such a meeting.
- H. Unless contrary to this Constitution, Robert's Rules of Order shall prevail.

#### **Section 2 Quorum**

- A. A quorum at any general membership meeting shall consist of members present, plus at least one voting member of the Executive Board.
- B. To constitute a quorum at a meeting of the Executive Board, there must be two voting officers present.

### **Article II** **Rules Clinics**

#### **Section 1 Rules Clinic Attendance**

Regular and associate members of the QCSRA must attend annual rules clinics as required by the National Federation of High Schools. Referees who withdraw or are inactive for a period of one year or longer must attend the appropriate re-certification clinic(s) as determined by the Board.

### **Article III Uniforms**

#### **Section 4 Uniforms**

- A. The official uniform shall be worn as defined by the current rule book of the respective leagues or playing associations.
- B. The appropriate referee's patch for the affiliation of each match shall be displayed at all times.
- C. Whenever possible, the referee and assistant referees shall wear the same uniform type, color, and sleeve length.

### **Article V Assignments**

#### **Section 1 Assignments**

- A. Members must be in good standing with the QCSRA with all appropriate registrations/certifications complete and all dues paid, to be assigned matches.
- B. Members will be assigned matches commensurate with their WOA certification level.
- C. Members shall endeavor to keep the Assignor aware of any club or team affiliations they have, in order to prevent scheduling them to games which could lead to a conflict of interest.

### **Article VI Dues/Registration**

#### **Section 1 Annual Dues**

- A. Annual dues for each registered official will be determined by the WOA Executive Board and the WOA Representative Assembly. Registration with WOA shall be through the WOA Assignor. All other sections of the WOA By-Laws regarding dues and registration shall apply.
- B. Dues for the funding and operation of the QCSRA shall be as approved by a majority of the QCSRA Executive Board.

### **Article VII Fees and Finances**

#### **Section 1**

All moneys paid to QCSRA shall be placed in the Treasury.

#### **Section 2**

Expenses incurred by members on behalf of QCSRA, shall be reimbursed from the treasury upon presentation of a properly authorized expense account.

**Section 3**

An annual audit shall be conducted by a quorum of the Board. The audit report will be presented at the Annual General Meeting.

**Section 4**

The Secretary and Treasurer shall be compensated \$10.00 per month for services. The assignor shall be entitled to "Assigning Fees" as approved by the Board or in accordance with league guidelines. Compensation may be adjusted by a majority vote of the Board.

**Section 5**

Unless waived by the Board, each referee shall pay an initial registration annual fee of \$5.00 which entitles that referee to membership in the QCSRA. Each referee shall be assessed a percentage of all game fees, as determined by the Executive Board and approved by the membership, and as disbursed by the Treasurer, in order to fund the QCSRA.

**Section 6**

The fees committee shall negotiate all officials fees with the playing associations and/or clubs.

**Section 7**

The fees committee will be members of the Executive Board as appointed by the President.

**Section 8**

A quorum of the Executive Board shall approve all proposed fee schedules prior to league play.

**Section 9**

The fiscal year shall be from January to the following December.

**Article VIII  
Records**

**Section 1 Constitution and By-laws**

One copy of the Constitution and By-laws shall be kept and maintained by the Secretary and shall be on hand and available for all meetings. One copy shall be given to each member upon request.

**Section 2 Amendments**

All amendments shall be dated and attached to the Constitution.

**Section 3 Rosters**

A list of all members and officers shall be filed with the Constitution and By-laws.

**Section 4 Minutes**

All minutes will be typewritten, and maintained by the Secretary.

**Section 5 Misconduct Reports**

All misconduct reports shall be submitted in accordance with the requirements of the league or association governing play. In all instances, an information copy shall be forwarded to the Assignor within 24 hours of the incident.

**Article IX  
Amendments**

**Section 1**

This Constitution and By-laws shall reviewed yearly by the Executive Board.

**Section 2**

This Constitution and By-laws may be amended by a two-thirds (2/3) majority vote of the Executive Board and a 2/3 vote of the membership at any meeting.

**Section 3**

The effective date of each amendment shall be stipulated within the amendment.

**Article X  
Severability Clause**

**Section I**

If any portion of this Constitution and By-laws are found to be in conflict or invalidated by higher authority, only that portion which is found invalid shall be removed and/or amended. All else will remain as stated.

**Article XI  
Dissolution**

**Section I**

Should the QCSRA be dissolved, all monetary assets remaining after payment of all debts shall be distributed equally to all members. Physical assets shall be held in trust by the last active President for one year, at which time he may dispose of them as he sees fit.

Adopted and executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary